



Large grant – maximum \$40,000 (excluding GST)

1. Project title:

2. Is this project proposal in a coastal catchment (i.e. east of the Great Dividing Range) or an inland catchment (i.e. west of the Great Dividing Range)?

COASTAL INLAND (Please circle or delete as appropriate)

3. Contact details\* (\*Personal details will only be used to contact you to provide additional information about your application, or matters related to the Habitat Action Program)

Organisation:

ABN: GST registered? Yes / No

Postal address:

Project manager (Title, First name, Surname):

Phone number: Mobile:

Email:

4. Project team and identified role and area of expertise of each team member\*

Table with 4 columns: Name, Role within this project, Expertise within this project, Contact Details. Contact details sub-rows include Ph: and Email: for each team member.

\*Project team members are those actually involved in the project, rather than those who have provided one-off advice (these people can be listed in Section 14).

Conflict of interest: Please outline any perceived or actual conflict of interest that may result from members of the project team.



# Fish Habitat Action Grants Application Form



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### 5. Previous project experience

Have you or the organisation managed similar projects previously?	Yes / No
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If Yes, provide details for 2 most recent project:

Grant source	Date applied	Project Name	Completed? Yes / No	Date completed

If not complete, explain why:

Grant source	Date applied	Project Name	Completed? Yes / No	Date completed

If not complete, explain why:

### 6. Proposed project duration From January 2018 onwards.

Start date:

End date:

### 7. Media summary (40 words or less - this will be used for website promotion - please provide a brief project description, more information can be provided in Section 9).

### 8. Project location

Please attach photos of the site and a map indicating site location. Note: if the application is successful, photos can be taken from the same point during works and post-works to show the project's progress i.e. a photo point.

Street address:

Lat:  
(decimal degrees)

Long:  
(decimal degrees)

Nearest town:

Waterway name:

River catchment:

Is the site open to the public? (please delete or circle as appropriate) Yes / No

If Yes, provide details:

Who owns/manages the land? Choose: local government / state government / private

Land owner/manager contact number:

**Submissions close 5 pm 18 September 2017**

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**Development approvals:**

Are development approvals required? If yes, outline details.

**Note:** A successful Habitat Action Grant application does not negate the requirement for a NSW DPI Fisheries permit if applicable (please delete or circle as appropriate) Yes / No

Have approvals been obtained or discussed with applicable government agency? If yes, outline details (please delete or circle as appropriate) Yes / No / Pending / N/A

**9. Background** (Include the identified need for the proposed project and what issue the project will address. For degraded areas, describe the impact/cause of degradation and outline how the project will remove or mitigate this cause – include photos of degraded habitats).

**10. Project objectives** Please list what you plan to achieve.

**11. Benefits** Describe direct benefits to recreational fishing.

**12. What are your planned outcomes?**

<b>Riparian fencing</b>	(km)	<b>Revegetation</b>	(km) (ha)
<b>Weed management</b>	(km) (ha)	<b>Wetland rehabilitation</b>	(ha)
<b>Fish passage works</b>	(no. of structures)	<b>Re-snagging</b>	(no. of snags)
<b>Fish passage works</b>	(km) of habitat opened up	<b>Fish hotels / Engineered log jams</b>	(no. of structures)
<b>Erosion protection works</b>	(km) with rock or wood <u>NOT</u> revegetation activities	<b>Production of educational resources</b>	(e.g. no. of signs/ brochures)

**Other (please describe):**



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**13. Methodology** How do you propose to carry out the project? Describe the stages of the project, including timeframes for each stage, and the methods and personnel that will be employed at each stage. Attach plans or diagrams where applicable.

**14. Project consultation and support** Who have you spoken to about this proposal? Attach letters of support or expert advice. **Note:** preference will be given to applications which demonstrate recreational fisher support and/or involvement.

**15. Maintenance** Please provide detail as to what activities will be implemented at the project site to promote general care and survival of the works once works have been completed. Include who will be responsible for these activities.

**16. Project promotion** How will the project activities and outcomes be promoted to the wider community? e.g. local media, newsletters, social media. **Note:** Project promotion and communication is encouraged.

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**17. Budget** Provide a full cost breakdown of the total project including the project items for which you are seeking a Habitat Action Grant and those that do not require Habitat Action Grant funding, including in-kind support (noting the requirement for dollar for dollar matching support).

**Note: a maximum of \$40,000 (excluding GST) can be sought for individual project applications using this application form.**

Good and services tax (GST):

- If you, or the organisation administering the project, **are registered for GST**, please quote GST exclusive costings in your budget. The Trust will add GST to your grant payment.
- If you, or the organisation administering the grant, **are not registered for GST**, you will stay pay GST on goods and services, therefore you need to quote GST inclusive prices in your budget.

### Example Budget

Project item: Description of activity item, quantity & cost per unit	Total cost per item	Funding Habitat Action Grant	Funding other (applicant in-kind, voluntary, other grant etc)
eg. Design and specification (rock fillets)	\$3,000	\$0	\$3,000 (Cash & in-kind Landcare, CMA, Council)
eg. Environmental Assessment - REF, planning & permit approvals – 70 hrs @ \$76/hr	\$5,320	\$0	\$5,320 (Council, CMA)
eg. Structural works (contractor) 200m rock fillets (2m <sup>3</sup> rock / linear m @ \$250/m);	\$50,000	\$20,000	\$30,000 (CMA cash)
eg. Weed Control 10 days x 2 contractors @ \$350 each per day, herbicide \$500	\$7,500	\$7,500	\$0
eg. Native tubestock for revegetation 1000 plants @ \$1.75 per plant	\$1,750	\$1,750	\$0
eg. Tree guards, stakes etc. 1000 sets @ \$1.00ea	\$1,000	\$1,000	\$0
eg. Voluntary labour - Revegetation 35 hours x 3 volunteers @\$30 per hour	\$3,150	\$0	\$3,150 (In-kind Landcare)
eg. On-going maintenance/weed control 2 day/yr @ \$700/day for 4 years	\$5,600	\$0	\$5,600 (In-kind Landcare)
<b>Total</b>	<b>\$78,020.00</b>	<b>\$30,250.00</b>	<b>\$47,070.00</b>



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Your Project Budget

Please be realistic with costings – include quotes where possible. Add more rows as required.

Project item: Description of activity item, quantity & cost per unit	Total cost per item	Funding Habitat Action Grant	Funding other (applicant in-kind, voluntary, other grant etc)
<b>Total</b>	\$	\$	\$



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18. Milestones Break your project down into major steps some of which can be linked to a funding payment instalment. Please ensure a minimum of 20 % of the total Habitat Action Grant requested is linked to the submission of the Final Report.

Table with 4 columns: Proposed Milestone Date (insert timeframe in months), Milestone description, Funding Payment %, and Funding Payment \$. Rows include milestones for 0 months, months, and completion of program with 20% funding.

BEFORE YOU SUBMIT

Please ensure you meet the program’s requirements BEFORE submitting your application. Applications will not be assessed if you do not have the following, if you do not have any of these, please explain:

Table with 2 columns: Question and Y/N. Questions include: Minimum dollar for dollar (1:1) matching funds, Involvement or support from local recreational fishers/fishing club?, Letters of support and contact details from landholders and other stakeholders/partners involved in the project?, Obtained technical advice from NSW DPI Fisheries where applicable, Included a map and photographs of the proposed project site?, Answered all the questions in the application form?