



Department of Primary Industries

Application for a Refund of a Recreational Fishing Fee Payment

I wish to request a refund of my Recreational Fishing Fee payment due to the reason/s identified below.

***Please note: In order for us to consider and finalise any refund you will need to send back your original fishing fee receipt/s with your application (except if it relates to reason of overpayment of a renewal) as well as photocopies of any documents supporting your claim (e.g. being exempt from payment of the fee - if applicable).**

Refund amount, if approved, is proportional for the remaining period the payment covers either from the time the application is lodged or proportional to the time you became exempt from paying the recreational fishing fee. Some refunds may be fully refundable.

Approved refunds will be made via Bank Transfer.

Please tick the reason for requesting a refund

- ☐ Mistakenly made two or more payments covering the same period. Please provide all related receipt numbers below and enclose receipts/plastic receipt cards the refund is sought for (the original fishing fee receipt issued to you will be the receipt you are required to keep)
- ☐ Payment was in error (e.g. did not mean to finalise the transaction)
- ☐ Overpayment of a renewal (you will not be required to send back your existing receipt in this case)
- ☐ Exempt from paying the fee (please identify exemption and forward copies of any relevant supporting documents with the refund application)
- ☐ Deceased estate (please provide photocopy of the death certificate)
- ☐ Other (please specify reason and provide any supporting documents)

Please complete below section

Details	
Name:	
Receipt number/s of the NSW Fishing Fee Receipt/s issued you that payment refund is sought for:	
Address:	
State:	Postcode:
Phone number:	Date of Birth:
Bank Details	
Account Name:	
Account Number:	BSB:

Please tick the following boxes to ensure all supporting documentation is attached.

- ☐ I have enclosed my fishing receipt, including plastic receipt card if issued (not required if refund is related to overpayment)
- ☐ I have provided my bank account details
- ☐ I have signed this application in the 'Applicants Signature' space below
- ☐ (If applicable) I have provided photocopies of the front and back of any necessary concession cards, exemption documentation or death certificate.

APPLICANTS SIGNATURE: _____

Date: ____ / ____ / ____

Please send application to:

NSW DPI - Recreational Licensing

LMB 3020 NOWRA NSW 2541: Reply Paid 86624

Email – recfish.licensing@dpi.nsw.gov.au

If you have any queries you can call the Recreational Fishing Customer Services on
(02) 4424 7499

Office use only	
Refund Number:	Refund Amount:
Vendor Number:	
Date Authorised:	Managers Signature: