



Office use only

Received via: _____

Initials and date: _____

Complete this application form if you need approval to place a wave barrier fence on your aquaculture lease, in line with section 170 of the *Fisheries Management Act 1994*. Refer to chapter 8.1 and 8.2.4 of the [NSW Oyster Industry Sustainable Aquaculture Strategy 2021 - Fourth Edition](#).

1. Lessee details

Details required	Give details in space provided
Name of lessee (or company name if applicable)	
Mailing address for lessee	Address Suburb State Postcode
Physical address for lessee (cannot be a PO Box)	Address Suburb State Postcode
Preferred contact person	
Phone number for preferred contact	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Mobile Number: _____ If a mobile is provided, do you authorise for the mobile number to be used for SMS alerts? <input type="checkbox"/> Yes <input type="checkbox"/> No
Email address for preferred contact	

2. Lease details

Provide the lease numbers where you would like to install a wave barrier fence.

Lease number	Estuary

3. Proposed location of the wave barrier fence

What boundaries would you like to install a wave barrier fence? If needed, you may attach a copy of the lease plan with a diagram of the proposed fence.

4. Reasons for installing a wave barrier fence

Provide the reasons why you want to install a wave barrier fence. Provide reasons for all boundaries requested.

5. Your understanding of OISAS best practice standards

Read chapter 8.1 and 8.2.4 on wave barrier fencing in the [NSW Oyster Industry Sustainable Aquaculture Strategy 2021 \(OISAS\)](#)

☐ I have read and understand the requirements for wave barrier fencing in OISAS.

Please provide details of the wave barrier fence you intend to install to demonstrate compliance with OISAS. You may include photos in your application.

6. Work needed to install the wave barrier fence

Will you need to undertake any dredging or construct any additional infrastructure to be able to install the wave barrier fence?

- ☐ No
- ☐ Yes (please provide details)

7. Lease documents required

You must attach the original lease documents to this request form so they can be endorsed with any new lease conditions.

- ☐ Original lease documents attached (or a form to replace the lease documents if misplaced).

8. Lessee declaration

All lessees must sign the declaration.

A request lodged by a company must be signed by two directors, or one director and a secretary. If the company is a sole director company, then the sole director must state this next to their name.

I/We, the undersigned:

- Have the authority to make this application form.
- Acknowledge that all the information provided in this request form is true and correct.
- Understand that giving false or misleading information is a serious offence.

Lessee name	Lessee signature	Date

9. Submitting your application

- Mail: DPIRD Aquaculture Administration, Locked Bag 1, Nelson Bay NSW 2315
- Email: aquaculture.administration@dpird.nsw.gov.au
- Phone: Aquaculture Administration on 1300 603 845

Privacy collection notice

Your information is being collected by the Fisheries division of NSW Department of Primary Industries and Regional Development (the Department), Taylors Beach Road, Taylors Beach NSW 2315 for the purpose of managing the NSW aquaculture industry in line with the *Fisheries Management Act 1994 (FM Act 1994)*. Information collected on this application form is subject to the *Privacy and Personal Information Protection Act 1998 (PPIP Act 1998)*. You must provide the information for the Department to assess the application and to administer aquaculture leases and permits under the *FM Act 1994*. Information collected will be stored within the FishOnline system, as well as finance and records management systems, to which only authorised personnel have access. The information will be destroyed when no longer required.

The Department may use the information and disclose it to other authorised government or private sector agencies for related administration, regulation, research, and statistical reporting purposes. This may include, but is not limited to, purposes related to biosecurity matters, licensing with other agencies, industry extension and grant applications. Information collected may be disclosed to the Department of Planning, Housing and Infrastructure, who provides the Department with a financial service, or to an external debt collection agency for debt collection purposes when an overdue debt is payable under the *FM Act 1994* or the *Fisheries Management (Aquaculture) Regulation 2024*. Information collected may also be subject to other lawful requests for information such as applications under the *Government Information (Public Access) Act 2009* or subpoenas. The information may be pooled in a manner not identifying stakeholders to form industry-based statistics. Information collected may be publicly available on the NSW register of aquaculture permits in line with section 154 of the *FM Act 1994*.

Any email addresses collected may be used to electronically serve instruments if the customer has agreed to receive documentation electronically. You may access or correct your information by contacting the Department via Aquaculture Administration, Locked Bag 1, Nelson Bay NSW 2315, or via email aquaculture.administration@dpird.nsw.gov.au. For more information, please refer to the Department's [Privacy Statement](#) and [Privacy Management Plan](#).