

# Bee Registration

## *Biosecurity Act 2015*

This form is an approved form to be used to apply for a new bee registration or to vary a bee registration. An application to renew your bee registration will be emailed and / or posted to you prior to the end of your registration period.

It is an offence under the *Biosecurity Act 2015* (the Act) to have possession, care, custody or control of, move into or within the state, keep or be in charge of bees of the species *Apis mellifera* L. without a bee registration.

The information requested in this form will enable the Department to process your application, as prescribed in the Act. Your application must be assessed and registration approved by the Department before you can proceed with the proposed activity.

### How to submit this form

→ Online

Register and complete application at [www.licence.nsw.gov.au](http://www.licence.nsw.gov.au)

→ Manual

Email completed form to: [bf.admin@dpi.nsw.gov.au](mailto:bf.admin@dpi.nsw.gov.au)

or

Mail completed form to: Bee Registration  
Biosecurity & Food Safety  
NSW Department of Primary Industries  
PO Box 232  
TAREE NSW 2430

### Registration period

A bee registration issued under the *Biosecurity Act 2015* will be valid for 2 years.

### Prescribed fee

- Applications – a fee (incl. GST) is payable at the time of application or renewal.

	Business	Recreational	Concession
Online	\$90	\$54	\$36
Manual	\$100	\$60	\$40

- Variation – no fee will be charged for the variation of a bee registration, at this time.

## Conditions of registration

### 1. Requirement as to hives

You must not keep bees in a hive other than a *frame hive*.

You must ensure that each hive is identified with your registration number and complies with any other conditions with respect to your bee registration once approved.

### 2. Records and notification

You must keep a written record (which may be in electronic form) of the following information for a period of 5 years:

- If a hive is moved from one location to another:
  - The date on which that movement occurred, and
  - The details of each location, and
  - The number of hives moved, and
  - The name of the person who moved the hive.
- If a hive has been lost, stolen or destroyed:
  - The date on which the hive was lost, stolen or destroyed, and
  - The number of hives to which this occurred.

### 3. Notification of disposal

You must to notify the Department of the disposal (including sale) of a hive to another person within 28 days, including:

- The date the disposal occurred,
- The number of hives disposed,
- The method of disposal, and
- The name, postal address, and registration number of the person to whom the hive was disposed.

Note: The form to notify disposal of a hive is available at:

<http://www.dpi.nsw.gov.au/biosecurity/biosecurity-legislation/forms>

### 4. Location of hives

You must manage the hives to minimise the risk of a nuisance or threat to the amenity or health of any other person or property.

You should also examine your hive regularly for signs of any notifiable bee pest or disease. For a full list of obligations, visit the Bees Fact Sheet located at: <https://www.dpi.nsw.gov.au/animals-and-livestock/bees>

You do not need to be registered as a beekeeper in NSW if you are a beekeeper who:

- Is registered in another state or territory,
- Brings their bees into NSW for no more than 3 months in any 12 month period,
- Notifies NSW DPI on 1800 808 095 within 7 days of bringing your hives into NSW, and provide your name, address and contact details, and
- Has interstate registration displayed on each hive.

To make sure that you have all the information and documentation you need to complete this transaction, please visit: <https://www.dpi.nsw.gov.au/animals-and-livestock/bees>

## Notification

You will be notified of the outcome of the application by email where supplied, or otherwise by post.

## Contact Us

For all biosecurity matters please contact NSW Department of Primary Industries on 1800 808 095 or [biosecurity@dpi.nsw.gov.au](mailto:biosecurity@dpi.nsw.gov.au).



**1. Type of application** *(select one only)*

New application     Variation

a) For variation, please provide the registration number:

b) For variation, please briefly describe the variation the applicant seeks to make

**2. Applicant details**

Complete (i) for individual / partnership details

Complete (ii) for company / trust / association details

**(i) - Individual / Partnership Business Structure** *(please tick appropriate box)*

Individual Family     Partnership

**Primary Contact**

Family Name       First Name(s)

**Other Contacts**

Family Name       First Name(s)

Family Name       First Name(s)

Family Name       First Name(s)

Trading Name *(if applicable)*

ABN

Postal Address

Town       State       Postcode

Authorised contact details (if different to information provided above e.g. Manager, QA, Admin, etc)

Name

Position

Phone       Fax

Mobile       Email



**(ii) - Company / Trust / Association Business Structure** *(please tick appropriate box)*

Company  Trust  Association  Other

Company Name *(if applicable)*

ACN

Trust Name *(if applicable)*

Association Name *(if applicable)*

Trading Name *(if applicable)*

ABN

Postal Address

Town

State

Postcode

Authorised contact details *(if different to information provided above e.g. Manager, QA, Admin, etc)*

Name

Position

Phone

Fax

Mobile

Email



3. Types of registration

- Business: Applicant intends to participate in the business of beekeeping, has an ABN and is registered for GST
- Recreational: Applicant intends to keep bees primarily for recreational purposes.
- Concession: Applicant intends to keep bees primarily for recreational purposes and holds a current valid concession card

Concession card type

Card number

Expiry date

4. Number of active hives:

Production  Nucleus

6. Hive brand

- I have an existing hive brand - please use my existing hive brand number: \_\_\_\_\_
- I do not have an existing hive brand. Please assign me a new number.

Australian Honey Bee Industry Biosecurity Code Of Practice

- I wish to receive a printed copy of the Australian Honey Bee Industry Biosecurity Code of Practice.
- I do not wish to receive the Australian Honey Bee Industry Biosecurity Code of Practice.

7. Location of hives

I intend to keep the hives at the following locations:

Primary address

Address	<input type="text"/>		
Suburb	<input type="text"/>		
State	<input type="text"/>	Postcode	<input type="text"/>

Other addresses (if applicable)

Address	<input type="text"/>		
Suburb	<input type="text"/>		
State	<input type="text"/>	Postcode	<input type="text"/>

Address	<input type="text"/>		
Suburb	<input type="text"/>		
State	<input type="text"/>	Postcode	<input type="text"/>

Address	<input type="text"/>		
Suburb	<input type="text"/>		
State	<input type="text"/>	Postcode	<input type="text"/>

Address	<input type="text"/>		
Suburb	<input type="text"/>		
State	<input type="text"/>	Postcode	<input type="text"/>



## 8. Privacy statement

This information is collected by the collecting agency identified in this form in relation to its functions under the *Biosecurity Act 2015*. This agency/s and the NSW Department of Industry may use and disclose this information as reasonably necessary for the purpose of performing biosecurity risk functions under, or reasonably contemplated by, the *Biosecurity Act 2015*.

## 9. Declaration

I have read and understand my obligations as outlined in the conditions of registration.

I certify that all of the details contained in this application are complete and accurate. I certify that I am authorised to submit this form on behalf of the business (if relevant).

Full name

Signature

Date

Position within organisation (if relevant)

Note: It is an offence under section 308 of the *Biosecurity Act 2015* for a person to furnish information that the person knows to be false or misleading in a material particular; in or in connection with an application under the Act, or in purported compliance with any requirement imposed by or under the Act.

## 10. Payment Options

### Option 1: Online

- a. Business \$90
- b. Recreational \$54
- c. Concession \$36

Lodge online at [www.licence.nsw.gov.au](http://www.licence.nsw.gov.au)

Note: Computer terminals are available at all Service NSW offices.

### Option 2: Manual

- d. Business \$100
- e. Recreational \$60
- f. Concession \$40

→ **Email to**

[bfs.admin@dpi.nsw.gov.au](mailto:bfs.admin@dpi.nsw.gov.au)

→ **Mail to**

Bee Registration  
Biosecurity & Food Safety  
NSW Department of Primary Industries  
PO Box 232  
Taree NSW 2430

Name (as it appears on the card)

Type of card

Visa

Mastercard

Card number

Expiry date (month/year)

CVC (last 3 digits on back of card)

Signature