

# NSW MARINE PARKS PERMIT APPLICATION FORM



Department of  
Primary Industries

## QUESTION 1:

### Permit Applicant:

Registered Company/Business/Corporation/Organisation or Association Name:

Australian Business Number (ABN):

Name of Director/s / Managers:

If the applicant as an individual or individuals full name or name/s:

Person authorised to speak on behalf of applicant:

## QUESTION 2:

### Applicant Contact Details:

Street address (if a company provide registered office street address):

Postal address (if a company provide registered postal address):

Phone No.:



Mobile No.:

Fax No.:

Email Address:

## QUESTION 3:

### Has the applicant previously held a NSW Marine Parks permit?

Yes  Permit Number/s \_\_\_\_\_  Go to question 4

No.  Go to question 7

## QUESTION 4:


### Are you applying for a permit to replace an existing permit that is about to expire?



Yes -  Permit/s to be replaced \_\_\_\_\_  Go to question 5

No.  Go to question 6

## QUESTION 5:



### Have you met the reporting conditions of your existing permit?

Yes -  Go to question 6

No.  Please submit reporting requirements with this application  Go to question 6  
 Failure to submit outstanding reports will cause a delay in the processing of the application and may result in the refusal of the application.

**QUESTION 6:**

**Are you applying for a permit which is exactly the same as the permit/s to be replaced?**

Yes  Go to question 11  
 No.  Go to question 7

**QUESTION 7:**

**In which Marine Parks do you want to operate?**

- Cape Byron Marine Park
- Solitary Islands Marine Park
- Lord Howe Island Marine Park
- Jervis Bay Marine Park
- Port Stephens-Great Lakes Marine Park
- Batemans Marine Park

Note: maps specific location names and relevant marine park zoning information are available on the Department of Primary Industries web site at [www.dpi.nsw.gov.au](http://www.dpi.nsw.gov.au)

**In which zones and locations do you want to operate?**

- All zones and locations
- Specific locations - complete table below.

Specific Location	Zone	Frequency and duration of visits

**QUESTION 8:**

**Proposed Tourist Activities**

- Swimming/snorkelling
- Scuba Diving
- Fishing
- Game Fishing
- Fish Feeding
- Wildlife Observation  
(specify fauna species of focus \_\_\_\_\_)
- Beach Hire
- Motorised Water Sports – specify: \_\_\_\_\_
- Non-Motorised Water Sports – specify: \_\_\_\_\_
- Non Tourist Commercial Charters
- Other please specify: \_\_\_\_\_

Passenger transfers/camper drop offs

**Please describe the following:**

Timetables: \_\_\_\_\_  
 \_\_\_\_\_

Duration of trips: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Do you wish to use moorings at any locations? (If “yes”, give details)  
 \_\_\_\_\_  
 \_\_\_\_\_

Is any expansion to your operation planned in the next 12 months and beyond? (If “yes”, give details)  
 \_\_\_\_\_  
 \_\_\_\_\_

What areas of the marine park will you visit the most? (e.g. Cape Hawke, The Myall Lakes, Karuah, Nelson Bay etc.).  
 (List in order of importance).  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

What advertising or other promotion is current or proposed? Please enclose examples.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Any other comments  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**QUESTION 9:**

**Details of vessels, vehicles, aircraft (including hire craft) to be used as part of the activity:**

Transport type (Inc.details of hire craft & ancillaries)	Registered Name	Survey/ Registration Number	Length in metres only	Surveyed Maximum Passenger Capacity	Maximum number of Intended Passengers		Usual Home Port/ Departure Point
					Crew	Passengers	

**QUESTION 10:**

**Are any structures or facilities proposed to be used or installed within the marine park?:**

Examples of structures and facilities include but are not limited to moorings, temporary shelters, stages, props, advertisements and stalls as well as research identification and semi-permanent tagging devices.

Yes

No

**If yes, please specify and describe nature and scale:**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

If yes, please describe how the impacts of the use of structures will be minimised:

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**QUESTION 11:**

**Under the *Marine Estate Management Regulation 2009* and the *Marine Estate Management (Management Rules) Regulation 1999*, applications for permits must be considered against the objectives of the Act and Regulations. Please complete the following questions to assist the Department of Primary Industries in assessing your application.**

a) What will be the likely effect of the proposed activity on conservation and biodiversity, maintenance of ecological processes and ecological sustainability?

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b) Will the activity affect other users of the marine park? e.g. create noise, restrict access? If yes, please provide details of how impacts are to be minimised:

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c) If the applicant is an individual state relevant experience/qualifications for undertaking the activity:

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d) If the applicant is a company or association state relevant experience/qualifications of the entity in undertaking the activity as well as the qualifications/experience of the persons who will be undertaking the activity within the marine park:

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**QUESTION 12:**

**Are you applying for a permit that is commercial in nature?**

No -  Go to question 13

Yes.  Complete below

**Insurance requirements for activities commercial in nature:**

Permittee must, prior to the commencement of the permitted activities and during the life of the permit, obtain a public liability policy of insurance which covers the following:

*Public Liability cover of not less than 10 million dollars (\$10 000 000) in respect of the death of or injury to any person, or the loss of or damage to any property (including a protected area), arising out of or in connection with the Permittee's commercial activity in a marine park, where such death, injury, loss or damage is caused in whole or in part by the conduct, or presence in the marine park, of the Permittee, or employee, agent or client of the Permittee.*

**Before a permit allowing commercial activities is granted evidence that the applicant holds sufficient Public Liability Insurance is required. If the activity is commercial in nature please provide details of public liability insurance cover held by the applicant:**

**Public Liability:** Name of Insurer \_\_\_\_\_  
 Policy No.: \_\_\_\_\_  
 Expiry Date: \_\_\_\_\_  
 Amount of Cover: \_\_\_\_\_

As evidence of this please also attach to this application a copy of the Certificate of Currency as proof that you hold the required public liability insurance.

**QUESTION 13:**

**Duration in which a permit is sought:**

From \_\_\_\_ / \_\_\_\_ / \_\_\_\_ for the maximum period available (12 months for new applicants, 3 years for existing)

**OR**

Other \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**DECLARATION:**

I declare that the information I have given on this form is correct.

\* Where the applicant is a company I declare that I am duly authorised by the company to sign this application in its behalf.

\* When application is made on behalf of a company and you are not the Director, you must attach to the application an authority from the company stating that you may act on the companies behalf in regards to the application.

\* When an application is submitted for more than one person, all persons must sign the form.

\_\_\_\_\_  
 SIGNATURE  
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**APPLICATION CHECK LIST:**

**Prior to submitting this application please ensure you have done the following:**

- Completed every relevant question?
- Signed the declaration?
- Attached outstanding return data reports as required in existing permit?
- Obtained any permits from other authorities?
- If a commercial activity enclosed copy of the Certificate of Currency of the required Public Liability Insurance

**MAILING DETAILS AND FOR FURTHER INFORMATION PLEASE CONTACT:**

**Please forward application to:**

**Cape Byron Marine Park**

Att: Marine Park Manager  
P.O Box 127  
BYRON BAY NSW 2481  
Phone: +61 2 02 6620 9305  
Fax: +61 2 6620 9333  
Email: [cape.byron@dpi.nsw.gov.au](mailto:cape.byron@dpi.nsw.gov.au)

**Lord Howe Island Marine Park**

Att: Marine Park Manager  
PO Box 161  
Lord Howe Island NSW 2898  
Phone: +61 2 6563 2359  
Fax: +61 2 6563 2367  
Email: [lord.howe@dpi.nsw.gov.au](mailto:lord.howe@dpi.nsw.gov.au)

**Solitary Islands Marine Park**

Att: Marine Park Manager  
P.O Box J297  
COFFS HARBOUR JETTY NSW  
Phone: +61 2 6691 0600  
Fax: +61 2 6651 1440  
Email: [solitary.islands@dpi.nsw.gov.au](mailto:solitary.islands@dpi.nsw.gov.au)

**Jervis Bay Marine Park**

Att: Marine Park Manager  
PO Box 89  
HUSKISSON NSW 2540  
Phone: +61 2 4428 3000  
Fax: +61 2 4441 7756  
Email: [jervis.bay@dpi.nsw.gov.au](mailto:jervis.bay@dpi.nsw.gov.au)

**Port Stephens-Great Lakes Marine Park**

Att: Marine Park Manager  
Locked Bag 1  
NELSON BAY NSW 2315  
Phone: +61 2 4916 3970  
Fax: +61 2 4982 1014  
Email: [psglmp@dpi.nsw.gov.au](mailto:psglmp@dpi.nsw.gov.au)

**Batemans Marine Park**

Att: Marine Park Manager  
PO Box 341  
NAROOMA NSW 2546  
Phone: +61 2 4476 0800  
Fax: +61 2 4476 0833  
Email: [batemans@dpi.nsw.gov.au](mailto:batemans@dpi.nsw.gov.au)