NSW DPI Commercial Fisheries
Catch and Effort Logbook
(excluding Abalone, Lobster and SUTS)
General Information

Purpose of this logbook
This logbook is provided for the use of the fishing business to which this logbook was issued to record the details of any fishing activity undertaken in the following fisheries:

1) Ocean trap and line
2) Ocean hauling
3) Ocean trawl
4) Estuary prawn trawl
5) Estuary general
6) Southern fish trawl
7) Inland
8) Eels in farm dams
9) Lobster fishery by-product

This logbook enables the recording of multiple fishing activities in multiple fisheries and/or share classes on the same form. It is essential that data is entered in this logbook as accurately as possible, as the information is used by DPI to monitor the catch and effort of NSW commercial fisheries. Only record details of fishing activities taken under NSW fisheries endorsements. Do not record details of catch or effort from fishing undertaken under other State, Territory or Commonwealth authorities. If you are uncertain about the jurisdiction of any areas or fisheries, please contact Fisheries NSW (Catch Records), see contact details on page 4 of logbook.

What is the purpose of this logbook?
This logbook is provided for the use of the fishing business to which this logbook was issued to record the details of any fishing activity undertaken in the following fisheries:

1) Ocean trap and line
2) Ocean hauling
3) Ocean trawl
4) Estuary prawn trawl
5) Estuary general
6) Southern fish trawl
7) Inland
8) Eels in farm dams
9) Lobster fishery by-product

Instructions
Each log sheet requires the following information to be recorded:
1) Fishing Business Identifying Information
2) Fishing Event Information
3) Catch Information
4) Disposal Information
5) Form Footer Information

Specific details of each information type, as specified on each log sheet, are outlined below.

FISHING BUSINESS IDENTIFYING INFORMATION

Log Sheet Number This number is pre printed on the top left hand corner of the monthly log sheet and is a unique identifying number for the information recorded on the log sheet.

Fishing Business No. (FB) Record the fishing business number of the business to which the log sheet relates. A separate log sheet must be completed for each fishing business you own or work for. The fishing business number can be found on the top left corner of the fishing business card issued by NSW DPI. If you are uncertain of the fishing business number, please contact Fisheries NSW (Fisheries Business Services) on 1300 720 662, email fisheries.businessservices@dpi.nsw.gov.au, or fax (02) 4424 7449.

Fishing Business Owner Name Record the full name of the owner of the fishing business. This can be found on the fishing business determination certificate issued for the fishing business. The fishing business owner name will be either an individual, partnership or company. If you are uncertain of the fishing business owner name, please contact Fisheries NSW (Fisheries Business Services) on 1300 720 662, email fisheries.businessservices@dpi.nsw.gov.au, or fax (02) 4424 7449.

Fishing Business Owner Registration Number Record the owner registration number of the fishing business to which the log sheet relates. The owner registration number can be found on the front right side of the fishing business card issued by NSW DPI. If you are uncertain of the fishing business owner registration number, please contact Fisheries NSW (Fisheries Business Services) on 1300 720 662, email fisheries.businessservices@dpi.nsw.gov.au, or fax (02) 4424 7449.

Penalties for failure to submit completed log sheets
Fishing business owners are advised that the following offences may lead to significant penalties under the provisions of the Fisheries Management Act 1994 and subordinate regulations:
1. Failure by a fishing business owner to submit a separate catch record for each fishing business owned, within 28 days following the completion of a monthly period.
2. Failure by a fishing business owner to complete a log sheet correctly, or to rectify omissions or errors as requested by DPI within a time period specified in correspondence to the fishing business owner.
3. Recording of false or misleading information by a fishing business owner.
4. Failure to submit a record using the log sheet (as found in this logbook).

What do I do if I make a mistake(s) or an error(s)?
If a mistake is made on a log sheet place a line through the error and sign your initial adjacent to the line.

What if the logbook is damaged?
If your logbook is damaged to the extent that you cannot fill it in, then you should retain the logbook (with its duplicates) for your information and contact Fisheries NSW (Catch Records) to obtain a replacement logbook, see contact details on page 4 of logbook.

What do I do if I require a new logbook?
If you require a new logbook, see contact details on page 4 of logbook.

How do I get help?
An example of a completed log sheet and detailed instructions regarding all of the information that must be recorded in this logbook can be found in the following pages of this logbook. If you are uncertain of anything regarding this logbook or require further assistance, please call Fisheries NSW (Catch Records), see contact details on page 4 of log book.

Privacy
DPI collects catch information for each fishing business to assist in the management of commercial fisheries in NSW. Information collected by way of this logbook is subject to the provisions of the Privacy and Personal Information Act 1998 and as such is stored securely and held in the strictest of confidence.

The collection of catch and effort information is authorised under the Fisheries Management Act 1994 and is for use as authorised under legislative arrangements with other government, interstate and commonwealth agencies. The information may be used to compile industry based statistics in a manner not identifying individuals.

Instructions
Each log sheet requires the following information to be recorded:

Fishing Business Identifying Information

This number is pre printed on the top left hand corner of the monthly log sheet and is a unique identifying number for the information recorded on the log sheet.

Fishing Business No. (FB)
Record the fishing business number of the business to which the log sheet relates. A separate log sheet must be completed for each fishing business you own or work for. The fishing business number can be found on the top left corner of the fishing business card issued by NSW DPI. If you are uncertain of the fishing business number, please contact Fisheries NSW (Fisheries Business Services) on 1300 720 662, email fisheries.businessservices@dpi.nsw.gov.au, or fax (02) 4424 7449.

Fishing Business Owner Name
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Management Act 1994 record the effort unit of measurement for the method used as required by the permit.

Boat, record the Licence Identification Number (LIN) of the fishing boat licence that the boat was attached to when used. This number is recorded on the front top left corner of the fishing boat licence card. Note: If more than one boat was used, record the LIN of the boat that attributed the most effort to the fishing event. A LIN reference is not required if a fishing event was undertaken in the estuary general or ocean hauling (excluding purse seine) fisheries.

No. of Crew During the fishing event (excluding yourself).

Method codes are listed in the fishing method and effort table on the cardboard backing which separates the log sheets for the list of codes. For example, when fishing in the Clarence River the estuary code 2926 should be recorded on the log sheet.

For ocean based fisheries (ocean trawl, ocean hauling, ocean trap and line and southern fish trawl), inland fisheries and for catch taken under an estuary general hand gathering endorsement on an ocean beach, record the Grid and Site Code for the location where most fish were caught (refer to the map sheets included in this logbook to identify the appropriate code). In the case of trawling methods this should be interpreted as the start location of the shot where most fish were taken. Alternatively record the latitude and longitude in degrees and decimal minutes to a minimum of the nearest 6 minutes using the GDA-94 datum which is approximately equivalent to the WGS-84 datum.

If you fish in multiple adjoining locations using the same fishing method for a particular day, record the location code where most fish were caught. If you fish in non-adjacent locations, record a separate fishing event for each group of non-adjacent sites.

If recording catch of eels taken under the authority of a permit issued under section 37 of the Fisheries Management Act 1994 authorising eel harvest from farm dams, record the location as the latitude and longitude of the farm’s front gate in degrees and minutes to one decimal place according to the GDA-94 datum. Any dam fished on the farm can be recorded against that location. Locations recorded for this fishery as grid and site codes will not be accepted.

Total number of hours set (hrs): The cumulative total of hours set during the fishing event you fished in a marine park, please tick this box.

Endorsement Code Record the code for the endorsement you were fishing under during the fishing event. Each endorsement code for which you are authorised is listed on your fishing business card and your fishing business determination certificate. A list can also be found on the cardboard backing which separates the log sheets.

Note: If you are recording catch taken under the authority of a section 37 permit of the Fisheries Management Act 1994 record the relevant endorsement code as listed on the permit.

Method Code Separate entries must be completed for each fishing method used. The method code for each method used must be recorded on the log sheet. Method codes are listed in the fishing method and effort table, which can be found on the cardboard backing which separates the log sheets. For example, if you are using an otter trawl net (fish), you would record the method code as ‘OTF’ on the log sheet.

Note: If you are recording catch taken under the authority of a section 37 permit of the Fisheries Management Act 1994, record the method code for the method used as listed on the permit.

Effort Quantity (Qty) The fishing method and effort code on the cardboard backing which separates the log sheets lists the unit of effort quantity measurement for each method.

For example, if using fish traps in the ocean trap and line fishery the effort quantity is the number of traps pulled in a fishing event. You must record the effort quantity on the log sheet.

The following descriptions will assist whilst completing the effort quantity section of the log sheet.

Total trawl time (hrs): The cumulative time in hours of all trawl shots for that day’s catch.

Number of hooks: The total number of hooks fished x the total number of ‘drops’ undertaken for that day’s catch.

Number of lures: The total number of lures fished x the total number of ‘drops’ undertaken for that day’s catch.

Number of traps: The total number of traps pulled for that day’s catch.

Total number of hours set (hrs): The cumulative total of hours a method (eg meshing net) was set for that day’s catch.

Total number of shots: The cumulative number of shots taken for that day’s catch.

Number of nets: The cumulative number of nets set and pulled for that day’s catch.

Length of net (m): The total length in metres of a net used to take that day’s catch.

Hours diving: The cumulative total of hours diving to take that day’s catch.

Number of hours gathering (hrs): The cumulative total of hours ‘actively’ hand gathering to take that day’s catch.

Hours fishing (hrs): The cumulative total of hours ‘actively’ fished to take that day’s catch.

Note: If you are recording catch taken under the authority of a section 37 permit of the Fisheries Management Act 1994 record the effort unit of measurement for the method used as required by the permit.

LIN of Boat If you took catch from a licensed fishing boat, record the Licence Identification Number (LIN) of the fishing boat licence that the boat was attached to when used. This number is recorded on the front top left corner of the fishing boat licence card. Note: If more than one boat was used, record the LIN of the boat that attributed the most effort to the fishing event. A LIN reference is not required if a fishing event was undertaken in the estuary general or ocean hauling (excluding purse seine) fisheries.

No. of Crew Record the number of persons assisting during the fishing event (excluding yourself).

(EG/OH) Net Holders FB No. If Worked As Crew (Only applies to estuary general and ocean hauling fishing business owners operating as crew in hauling operations).

Record the fishing business number that provided the net endorsement that authorised the fishing activity.

CATCH INFORMATION

Record details of all catch taken during the fishing event. If space is insufficient to record all catch on a single line, continue onto the next line. If you do this, place a line through the event details or write the words ‘as above’ on the second and subsequent lines to show that all lines relate to the one fishing event.

Important Note for Ocean Hauling and Estuary General Hauling Operations:

If you were working in partnership with one or more fishing businesses in ocean hauling or estuary general hauling fishing operations, please note the following:

- If you are providing the authority to use hauling nets for the fishing event, report the entire catch and disposal for the fishing event regardless of any arrangements in place to share the catch or its proceeds.
- If you operated as crew only, do not report any catch, processing or disposal information. Your participation in the fishing event should be recorded by recording the event details only on the log sheet. In the event details ensure you have recorded the endorsement that authorised your participation as a crew member (e.g.
OHG<n> or EGHHC<n>) and the number of the fishing business that provided the net endorsement to the fishing event in the spaces provided. The catch, processing and disposal information will be obtained from the net holders catch record.

**Species Code (Sp. Code)** The species code must be recorded on the log sheet using the relevant species code from the list of common species codes, found on the back of each log sheet's carbon duplicate. For example, if you catch Mahi Mahi for a fishing event you would record the species code as MAH-01 on the log sheet. Note: Additional species codes can be obtained from the department for species or groups of species in accordance with the Australian Fish Names Standard by contacting Fisheries NSW (Catch Records), see contact details on page 4 of log book.

**Kg | No.** This is the weight in kilograms of the catch of a species taken for a fishing event and, in the case of certain species, the number of individuals taken for the weight reported. Note: With regards to beach worms record the processed weight and the number of worms.

Note that the weight should be recorded to one decimal place and in the processed form landed for sale.

**Processing Code (Proc.)** If the weight of the catch you record on a log sheet refers to fish that have been processed (i.e. gilled, gutted, etc) then you must record the appropriate processing code against the relevant species code and weight as shown in the processing codes table at the top of the log sheet.

**DISPOSAL INFORMATION**

**Fish Disposal Data** This is the registered fish receiver (RFR) ID number for the receiver you sold your fish to for that fishing event. If you on sold the fish yourself as a restricted registered fish receiver (RRFR), include your RRFR ID number. If any fish caught was retained for later sale record the code 111, if fish were sold interstate record the code 777, if fish were sold direct to the public record the code 888, and if the fish were kept for home consumption or for use as bait record the code 999. You must record the total weight in kilograms to one decimal place of all fish per ID number.

**FORM FOOTER INFORMATION**

**Threatened and/or Protected Species Reporting** If you interact with threatened and/or protected species, you must tick the box at the bottom left corner of the log sheet, then complete a “Threatened and/or Protected Species Interaction Reporting Form” and attach it to the log sheet being submitted. Forms can be found in the back of this logbook.

**Lost/Found Gear** If you have lost or found any commercial fishing gear during the period of the return being submitted you must tick the lost and found gear box at the bottom of the log sheet and complete a “Lost/Found Gear Record” and attach it to the log sheet being submitted.

**Nil Returns** If no fishing was undertaken for a month and endorsements were held on a fishing business, you must submit within 28 days from the last day of that month a ‘nil return’ for that fishing business. To complete a ‘nil return’ record the fishing business information, place a tick in the nil return box, sign as required and submit. Alternatively you can submit a nil return by completing one of the nil return forms at the back of this logbook.

**Fishing Business Owner/Authorised Fisher Signature** Once completed the fishing business owner or the nominee of the fishing business owner must sign and date each log sheet to confirm accuracy and submit within 28 days of the end of the month. Where there is more than 1 fishing business owner, the fishing business owners may nominate one owner to sign on behalf of a fishing business. Alternatively, all fishing businesses owners must sign.

**CONTACT DETAILS**

Fisheries NSW (Catch Records)
PO Box 4157
Coffs Harbour Jetty NSW 2450

Phone – 1800 994 850
Email – catch.records@dpi.nsw.gov.au
Fax – (02) 6391 4709
<table>
<thead>
<tr>
<th>METHOD CODES</th>
<th>ESTUARY CODES</th>
<th>ENDORSEMENT CODES</th>
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<tr>
<td><strong>Endorsement</strong></td>
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<tr>
<td><strong>Ocean Trawl</strong></td>
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<td>Inshore Prawn</td>
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<td><strong>Southern Fish Trawl</strong></td>
<td>OTISP</td>
<td>Deepwater Prawn</td>
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<td>General Ocean Hauling Region 3</td>
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**WARNING:** Not all of the codes listed may be used by all fisheries. You should refer to your fishing business card and the relevant legislation for determination of the methods and endorsements you are authorised to use and the locations you are authorised to fish in.
<table>
<thead>
<tr>
<th>TABLE 1 – PRAWNS</th>
<th>TABLE 2 – OTHER CRUSTACEANS</th>
<th>TABLE 3 – SHARKS AND RAYS</th>
<th>TABLE 4 – MOLLUSCS AND OTHER INVERTEBRATES</th>
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<td><strong>COMMON SPECIES CODES</strong></td>
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<td><strong>SHK-13</strong> Weasel Shark</td>
<td><strong>SHK-01</strong> Sandbar Shark</td>
<td><strong>SHK-02</strong> Bigtooth Shark</td>
<td><strong>SHK-03</strong> Silky Shark</td>
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<td><strong>SHK-14</strong> Lemon Shark</td>
<td><strong>SHK-04</strong> Flamingo</td>
<td><strong>SHK-05</strong> Oceanic Whitetip Shark</td>
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<td><strong>SHK-07</strong> Blacktip Shark</td>
<td><strong>SHK-08</strong> Spinner Shark</td>
<td><strong>SHK-09</strong> Smallmouth</td>
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<td>As Above</td>
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</table>

Please return original to: Fisheries NSW (Catch Records), PO Box 4157, Coffs Harbour Jetty NSW 2450. Keep duplicate for your own records.

I hereby certify that the information recorded on this log sheet is a true and accurate record.

Fishing Business Owner / Authorised Fisher Signature: Date: 02/06/2009

For each different area fished, endorsement activated and method used please record the effort details and catch in KG. Please note that crew members in the ocean hauling and estuary general fisheries should not record catch taken while assisting the endorsement holder (catch should be recorded against the FB authorising the use of the net).
Legend

- Barrenjoey Headland Boundary
- 3 Nautical Mile Boundary
- NSW Marine Parks
- OCS Boundary

NSW Marine Parks

DISCLAIMER: This map is not intended to be used for any purpose other than to assist commercial fishers with obtaining a grid/site location code for areas fished. NSW DPI does not warrant and does not represent that the information contained herein is complete, current, reliable and/or free from error. Fishers should not rely upon or use this map for any other purpose than for its intended use.

Map Produced: 15 April 2009
Copyright NSW DPI
Department of Primary Industry

Legend

- Barrenjoey Headland Boundary
- 3 Nautical Mile Boundary
- NSW Marine Parks
- OCS Boundary

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Map Produced: 7 April 2009
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Joins Map K

Joins Map D

Datum: Geocentric Datum of Australia (GDA)
Grid: Mapping Grid of Australia (MGA94)

Legend
- Barrenjoey Headland Boundary
- 3 Nautical Mile Boundary
- NSW Marine Parks
- OCS Boundary

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Map Produced: 15 April 2009
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Map Produced: 22 April 2009
Copyright NSW DPI
Datum: Geocentric Datum of Australia (GDA)
Grid: Mapping Grid of Australia (MGA94)

Legend
- Barrenjoey Headland Boundary
- 3 Nautical Mile Boundary
- NSW Marine Parks
- OCS Boundary

Legend
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Map Produced: 17 April 2009
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Map Produced: 17 April 2009
Copyright NSW DPI

Legend

Barrenjoey Headland Boundary
3 Nautical Mile Boundary
NSW Marine Parks
OCS Boundary

Datum: Geocentric Datum of Australia (GDA)
Grid: Mapping Grid of Australia (MGA94)
aura: Geocentric Datum of Australia (GDA)

Fishers should not rely upon or use this map for any other purpose than for its intended use.

This map is not intended to be used for any purpose other than to assist commercial

Joins Map L Joins Map F

Legend

Barrenjoey Headland Boundary
3 Nautical Mile Boundary
NSW Marine Parks
OCS Boundary

Datum: Geocentric Datum of Australia (GDA)
Grid: Mapping Grid of Australia (MGA94)

DISCLAIMER: This map is not intended to be used for any purpose other than to assist commercial

fishers with obtaining a gridlike location code for areas fished. NSW DPI does not warrant and does
not represent that the information contained herein is complete, current, reliable and/or free from error.

Fishers should not rely upon or use this map for any other purpose than for its intended use.

Map Produced: 22 April 2009
Copyright NSW DPI
Use this form to indicate if no fishing was undertaken for a calendar month or to indicate future months when your fishing business will not be fishing. This form must be submitted in accordance with the instructions in your logbook.

Record months of no fishing by placing a tick √ in the relevant box / boxes below.

Jan  | Feb  | Mar  | Apr  | May  | Jun  | Jul  | Aug  | Sep  | Oct  | Nov  | Dec

I hereby certify that the information recorded on this report is a true and accurate record.

Fishing Business Owner’s/Authorised Fisher’s Signature ____________________________ Date: ____________

Please return original to: Fisheries NSW (Catch Records), PO Box 4157, Coffs Harbour Jetty NSW 2450.
Retain duplicate for your own records. New forms are available from your local fisheries office or by contacting Fisheries NSW (Catch Records) or downloading the form from the DPI website www.dpi.nsw.gov.au

Please note: If after submitting this form your plans change and you do in fact fish, submit a fishing record as normal.
# NSW DPI Commercial Fisheries

## Threatened and/or Protected Species Interaction Reporting Form

<table>
<thead>
<tr>
<th>FB. Number</th>
<th>FB. Owner Name</th>
<th>FB. Owner Registration No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fisher Registration Number</td>
<td>Fisher's Name</td>
<td></td>
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</tbody>
</table>

### Location Code
- **Date**
- **Time (am/pm)**
- **Latitude**
- **Longitude**
- **Name of Location** (e.g. Nearest Town or Headland)
- **Endorsement Code**
- **Method Code**
- **Threatened/Protected Species Code**
- **Weight (kg.)**
- **Length (cm.)**
- **Condition Code**

### Condition Codes
- **HLTHY** = Caught, released alive and healthy
- **DISTR** = Caught, released alive but distressed/injured
- **DEAD** = Caught, discarded dead
- **CONT** = Contact with gear but not captured
- **SIGHT** = Sightings (reporting not mandatory)

### Comments

If known, please record the sex (female / male), life history stage (adult / juvenile) and the species name of individuals in the ‘other’ animals of interest category. Please also record tag numbers if applicable and details of the incident i.e. stage of the fishing procedure when the animal was entangled (setting, hauling, etc.) and where in the gear was the species tangled (codend, bunt, wings, hook, etc.). How was the animal entangled (flipper, mouth, wing, etc)? How was the animal released (lowered by hand, cut out of net, etc)?

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Fisher Business Owner / Authorised Fisher Signature: __________________________ DATE: __________
BIRD SPECIES

Species code - Common Name
ABIT - Australasian Bittern
AGAN - Australasian Gannet
ALBA - # Albatross (specify - Antipodean, Shy, Yellow-nosed, Indian Yellow-nosed, Wandering, Tristan, Gibson's, Black-brown, Sooey, Northern Royal, Southern Royal, Pacific, Bullers or White-capped)
APEL - Australian Pelican
BBIT - Black Bittern
BBSA - Broad-billed Sandpiper
BFSH - Buchanans Fairy Shrimp
BSCU - Beach Stone-curlew
BTGO - Black-tailed Godwit
CJA - Comb-crested Jacana
CORM - # Cormorant (specify- Little Pied, Great, Black-faced, Little Black or Pied)
CURL - Bush Stone-Curlew
EOSP - Eastern Osprey
FDOC - Freckled Duck
GKNO - Great Knot
LBIR - Large Sea Bird (unidentified)
LPEN - Little Penguin
MBOO - Masked Booby
MHEA - Mangrove Honey Eater
MLAP - Masked Lapwing Osprey
PETR - # Petrel (specify- White-bellied, Southern Giant, Northern Giant, White-faced Storm, Gould's, Kermadec, Black-winged or Providence)
PLOV - # Plover (specify- Greater Sand, Lesser Sand, Hooded or Masked Lapwing)
POYS - Pied Oystercatcher
RTTB - Red-tailed Tropicbird
SAND - Sanderling
SBIR - Small Sea Bird (unidentified)
SHEA - # Shearwater (specify- Fleshy-footed, Wedge-tailed, Short Tailed or Little)
SOYS - Sooey Oystercatcher
TERN - # Tern (specify- White, Sooey, Grey, Common, Little, Fairy or Crested)
TSAN - Terek Sandpiper
WBSE - White-bellied Sea Eagle

OTHER ANIMALS OF INTEREST

Species code - Common Name
AEDR - Adam's Emerald Dragonfly
ARDR - Alpine Redspot Dragonfly
BMHO - Bousfield Marsh Hopper
MBAL - Marine Brown Alga
MSLU - Marine Slug River Snail
SHDR - Sydney Hawk Dragonfly

If Indicated please specify species name in the comments section.

The "Threatened and/or Protected Species Interaction Reporting Form" is to be used to report interactions you have with species of conservation interest during any fishing operations undertaken.

An interaction is an incident where the animal comes into contact, is entangled or captured during a fishing operation.

If you require a description of the relevant species to assist in identification you should refer to the NSW DPI website. Alternatively, you can also refer to the brochure "Threatened and/or Protected Species Identification Guide for Fishers".

Legislative Requirements

Recording of interactions with threatened or protected species is a requirement under each Fishery Management Strategy. Each fishing business with endorsement/permits in a commercial fishery must collect information on their interactions with threatened and/or protected species.

Other Requirements

There is a requirement to report deaths or injury of any species on this list. Please contact one of the following departments/organisations:
- Office of Environment and Heritage: (02) 9995 5000
- Australian Seabird Rescue: (02) 6686 2852
- NSW Department of Primary Industries: (02) 4982 1232
- Taronga Zoo: (02) 9969 2777

These organisations may also wish to collect additional information from dead animals for research purposes.
# NSW DPI Commercial Fisheries
## Monthly Lost/Found Gear Record

<table>
<thead>
<tr>
<th>Lost (L) Found (F)</th>
<th>Area of Gear Loss/Find</th>
<th>Endorsement Code (For Lost Gear Only)</th>
<th>Gear Type/Method Code</th>
<th>Effort Unit</th>
<th>Fisher Details on Found Gear</th>
<th>DFO Notified (Including Date and Time of Notification)</th>
<th>Additional Comments</th>
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**Note:** Completing a Lost/Found Gear Record does not authorise a fisher to interfere with fishing gear unless authorised to do so by a Fisheries Officer.

1. **Lost (L) Found (F):** Record whether you have lost the gear with an "L", or found the gear with an "F".
2. **Area of Gear Loss/Find:** Record this in the same format as your catch return (Grid / Site Code, Estuary Code etc.).
3. **Endorsement Code (For Lost Gear Only):** If you are recording gear you have lost, include the endorsement code that you were fishing under when the gear was lost. Do not fill this out if you are recording gear you have found.
4. **Gear Type/Method Code:** Record the gear type found or lost as per the method codes used on your catch returns.
5. **Effort Unit:** Record the unit of effort for the gear lost or found. For example, if you find traps, specify the number. If you find net, specify the length of net in metres (m). If you find line, specify approximately the number of hooks.
6. **Fisher Details on Found Gear:** If you have found gear and the gear did not originally belong to you, specify any details that may be recorded on the gear (for example a FB number or fisher name written on a trap or float).
7. **DFO Notified (Including Date and Time of Notification):** Record the name of the fisheries office that was notified of the lost/found gear and the date and time the office was notified.
8. **Additional Comments:** Record any additional information or observations in this column related to the gear that has been lost or found (e.g. was there any marine life entanglements, evidence of ghost fishing etc.).

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Fishing Business Owner /
Authorised Fisher Signature

DATE: 7 7 7 7 7 7 7 7 7 7 7 7 7