



Laboratory people or laboratories use this form to apply to the Chief Veterinary Officer for clearance to transfer biological specimens to overseas laboratories. A copy of this completed form must accompany the specimens being transferred.

Further information can be obtained from POLICY O-108 - TRANSFER OF BIOLOGICAL SPECIMENS TO OVERSEAS LABORATORIES

**Sender details**

Name of Person		Date	
Position		Phone (M)	
Name of Laboratory		Phone (W)	
Address of Laboratory		Fax	
		Postcode	
Email			

**Details of Specimens requesting to be transferred (Attach a separate sheet if necessary)**

Number	Specimen Description	Test Required

**Sender Questionnaire**

Question 1	Does the sender suspect the specimen is of a disease not known to be in Australia?	YES/ NO
If yes, give details		
Question 2	Is it possible to do the requested testing anywhere in Australia?	YES/ NO
If yes, give details		
Question 3	Is the overseas laboratory receiving the specimen accredited to a level similar to NATA accredited laboratories in Australia?	YES/ NO
Question 4	Is a Material Transfer Agreement between the Sender and Recipient in place?	YES/ NO
Give details		
Question 5	Has the sender read and understood the NSW DPI Policy Number O-108 entitled Transfer of biological specimens to overseas laboratories?	YES/ NO

As the Sender identified above, I will:

1. notify the CVO in writing, immediately following the despatch of specimens to the overseas recipient, of the details of the specimens despatched.
2. notify the CVO of any test result that identifies or suggests the presence of an infectious or parasitic disease or agent not known to occur in Australia. In the event that such a result is obtained, the release of the result by the sender is subject to approval by the CVO.
3. ensure a Material Transfer Agreement between the sender and the recipient is in place before despatch of the samples.

### Sender Signature

Name			
Signature		Date	

### Chief Veterinary Officer Approval

Name			
Signature		Date	

### Submitting the form

- **Email**      [biosecurity@dpi.nsw.gov.au](mailto:biosecurity@dpi.nsw.gov.au)
- **Mail**        Animal Biosecurity, NSW Department of Primary Industries, Locked Bag 21, Orange NSW 2800
- **Phone**      02 6391 3412
- **Fax**         02 6391 9976

Office use only	
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Entered by:	Date: