

Office Use Only
Received via:

Initials & Date:

Complete this form if you want to lodge a preliminary application for a new priority oyster aquaculture area (POAA) lease. If your application is supported, the lease area will be offered via a competitive tender process.

To find out more, go to the Application for Oyster Lease Information Kit
dpi.nsw.gov.au/fishing/aquaculture/forms/lease-based

1. Is the area within a priority oyster aquaculture area?

You can check this on the [Fisheries Spatial Data Portal \(nsw.gov.au\)](http://fisheries.spatialdataportal.nsw.gov.au) or by contacting Aquaculture Administration on 02 4916 3900.

Yes - please complete this form.

No - do not complete this form. Please contact aquaculture administration.

2. Applicant details

Details required	Give details in space provided
Name of applicant (or company name if applicable)	
Mailing address for all correspondence	Address Suburb State Postcode
Physical address (cannot be a PO Box)	Address Suburb State Postcode
Preferred contact Specify if mobile can be used for SMS alerts	Contact person Home/work/mobile no. SMS alerts (if mobile provided above) <input type="checkbox"/> Yes <input type="checkbox"/> No Email

3. Lease details

Submit a separate page if you are applying for more than 4 lease areas.

Lease number (if known)	Estuary	Is the area over a former lease?	Are you applying for the entire former lease?
		<input type="checkbox"/> Yes <input type="checkbox"/> No*	<input type="checkbox"/> Yes <input type="checkbox"/> No*
		<input type="checkbox"/> Yes <input type="checkbox"/> No*	<input type="checkbox"/> Yes <input type="checkbox"/> No*
		<input type="checkbox"/> Yes <input type="checkbox"/> No*	<input type="checkbox"/> Yes <input type="checkbox"/> No*
		<input type="checkbox"/> Yes <input type="checkbox"/> No*	<input type="checkbox"/> Yes <input type="checkbox"/> No*

*If you answer 'No' above, you must provide a sketch of the area(s) you are applying for.

4. Applicant declaration

All applicants must sign the declaration.

An application lodged by a company must be signed by two directors, or one director and a secretary. If the company is a sole director/secretary company, then the sole director must state this next to their name that they are the "sole director and secretary".

I/We, the undersigned:

- Are authorised to make this application.
- Acknowledge that all the information provided in this application is true and correct.
- Understand that giving false or misleading information is a serious offence.

Applicant name	Applicant signature	Date

5. Submitting your application

- Mail: NSW Department of Primary Industries, Locked Bag 1, Nelson Bay NSW 2315
- Email: aquaculture.administration@dpi.nsw.gov.au
- Telephone enquiries: Aquaculture Administration 0407 693 244 or (02) 4916 3900

6. What happens now?

Following an initial assessment to determine if the area is suitable for aquaculture, DPI may offer the area via a competitive public tender process according to current policy. For more information on the Tender Process, go to [Lease Notifications & Tenders \(nsw.gov.au\)](https://www.nsw.gov.au/lease-notifications-tenders)

Privacy Collection Notice

Information collected on this application is subject to the *Privacy and Personal Information Protection Act 1998*. You must provide the information for NSW Department of Primary Industries – Fisheries to assess the application and to administer aquaculture leases and permits under the *Fisheries Management Act 1994*. Information collected will be stored securely within the FishOnline system and NSW DPI's records management system, to which only authorised personnel have access.

NSW DPI – Fisheries may use the information and disclose it to authorised agencies by way of a Memorandum of Understanding, for related administration, regulation, research, and statistical reporting purposes. For example, but not limited to, purposes such as biosecurity matters, licensing with other agencies, industry extension and grant applications. The information may be pooled in a manner not identifying individuals to form industry-based statistics. Information collected may be publicly available on the NSW register of aquaculture permits in accordance with section 154 of the *Fisheries Management Act 1994*. Information collected may also be subject to other lawful requests for information such as subpoenas or GIPA (Government Information Public Access) requests. Section 19(2)(h) of the *Privacy and Personal Information Protection Act 1998* allows the disclosure of information when permitted or required by an Act (including an Act of the Commonwealth) of any other law.

Any email addresses collected may be used to electronically serve instruments if the customer has agreed to receive documentation from NSW DPI electronically. Information collected will be destroyed when no longer required. You may access or correct your information by contacting NSW DPI, Aquaculture Administration, Locked Bag 1, Nelson Bay NSW 2315, or via email aquaculture.administration@dpi.nsw.gov.au. For more information, please refer to Regional NSW Privacy Statement at [regional.nsw.gov.au/privacy](https://www.regional.nsw.gov.au/privacy) and Regional NSW Privacy Management Plan at [regional.nsw.gov.au/privacy/privacy-management-plan](https://www.regional.nsw.gov.au/privacy/privacy-management-plan).