

Regional Emergency Management Committee (REMC) Representative

NSW Department of Primary Industries (DPI) is the combat agency for biosecurity and food safety emergencies and the responsible agency for agricultural and animal services functional area (AASFA) which supports combat agencies when agricultural and animals are impacted by emergencies in NSW. AASFA is led by the Agriculture and Animal Services Functional Area Coordinator (AASFAC).

There are [11 emergency management regions](#) in NSW, each with a regional emergency management committee (REMC).

The REMC representative is responsible for liaising with regional authorities on emergency management (EM) and reporting on behalf of DPI and AASFA. REMC representatives report to the State Emergency Management Committee (SEMC) representative. The role encompasses prevention, preparedness, response and recovery across all hazards that DPI has responsibility for in the Regional Emergency Plans (REMPs).

Responsibilities

Preparedness

1. Represent AASFA and DPI biosecurity on a Regional Emergency Management Committee (REMC).
2. Provide animal and agricultural advice and expertise for the preparation of regional emergency management plans.
3. Coordinate AASFA representation on LEMCs in consultation with LLS
4. Report meeting outcomes to the AASFAC, contribute DPI/AASFA initiatives to REMC meetings and Local Emergency Management Committee (LEMC) representatives.
5. Build and maintain strong relationships to actively reinforce and promote emergency prevention and preparedness to reduce the impact of emergencies on primary industries and animals (including pets and wildlife), including:
 - a. Provision of advice and guidance to regional stakeholders
 - b. Coordinate/participate in regional risk-based projects
 - c. Establish and maintain communication networks with regional stakeholders
6. Implement State Emergency Management Committee (SEMC) and REMC plans, policies and procedures at a regional level
7. Ensure inter-agency coordination and cooperation including contributing to development, conduct, evaluation and/or reporting on regional EM exercises

Response

8. Assists the Regional Emergency Operations Controller (REOCON) as required as Agency (AASFA) Liaison Officer role and representative for the AASFAC

Recovery

9. Represent AASFA on recovery committees if requested
10. Lead AASFA recovery if requested



Outcomes

- Regional emergency management committees are represented as a functional area and combat agency
- Quarterly regional reporting to state and local AASFA representatives
- Local emergency management committees are represented
- Engaged regional stakeholders, including maintenance of contact lists
- Regional capacity and capability status determined
- Regional biosecurity and AASFA risks identified and planned for

Position criteria

1. Knowledge and understanding relevant to the role, including
 - a. DPI's role in all-hazards approach to prevention, preparedness, response and recovery
 - b. State, supporting and sub-plans, regional and local plans, and MoUs including roles of agencies and organisations
 - c. Regional area agricultural industry, networks, facilities and resources
 - d. DPI/LLS and AASFA emergency management capacity and training
2. Ability and experience in liaising with other organisations and stakeholders including the community.
3. Experience in identification and treatment of risks, including work, health and safety.
4. Effective communication (oral and written) and interpersonal skills, including sound conflict resolution and negotiation skills, and ability to brief/debrief personnel.
5. Demonstrated ability to work effectively in a team and independently.